

Notes from Neighbourhood Plan Steering Group Meeting

Parish Council Offices – Aston Clinton

22nd June 2016 at 14.00

Present: Colin Read, Lesley Ronson, Keith Loxley, Ed Peile, Tony Winterbottom (arrived later)

In attendance: Sue Jobbins & Jenny Lampert, Consultants & Elaine Barry (assistant Clerk and minute taker)

	Item	Action
	<p><u>Draft Vale of Aylesbury Local Plan (VALP)</u></p> <p>The draft VALP had recently been published and to start the meeting consultant S Jobbins suggested a five minute discussion on the implications of the Developing Local Plan.</p> <p>The group discussed the fact that the draft plan appeared to recommend no more housing in Aston Clinton but there was a question mark over the proposed development at Woodlands.</p> <p>Consultant S Jobbins made a note of the following questions for meeting with AVDC:</p> <ol style="list-style-type: none"> 1. Any potential changes to the boundary? 2. Re the CIL or S106 money – how will this impact on Aston Clinton? <p>The group discussed their concerns over the appearance that AVDC are over turning Neighborhood plans that have already been made. Consultant J Lampert pointed out to the group that the adopted Neighborhood plans would need to be revisited in light of the emerging VALP.</p>	
1	<p><u>Project Plan update</u></p> <p>ACTION: E Peile to update the project plan following this meeting and each meeting thereafter and circulate to the group</p>	E Peile
2	<p><u>Targeted consultations</u></p> <p>Following the release of the draft VALP it was agreed that this would be a perfect time to talk to the identified demographic groups to share with them and discuss the following:</p> <ul style="list-style-type: none"> • Neighbourhood plans in general • Report back on the findings from the Questionnaire and invite comment • Identify what the VALP is proposing for Aston Clinton and to ascertain the groups views on this • To ask if they have any further questions or concerns <p>ACTION: S Jobbins to provide the group with</p> <ol style="list-style-type: none"> a. NHP presentation powerpoint 	SJ

	<p>b. Display boards c. Example questions</p> <p>ACTION: Agree groups to approach and dates of meetings</p> <p>Previously identified groups were</p> <ul style="list-style-type: none"> • Older people • Young people • Business people <p>The group decided that there was no need to meet with businesses as following evidence based research and questionnaire responses no specific concerns had been identified.</p>	<p>CR/LT</p>
<p>3.</p>	<p><u>Cohesion between AVDC and ACPC</u></p> <p><i>VALE of Aylesbury Local Plan (VALP)</i></p> <p>ACPC response to draft VALP - Consultant J Lampert recommended the following process in responding to the Draft VALP</p> <ol style="list-style-type: none"> 1. The group to read, understand and discuss the draft VALP 2. Important to form an opinion even though this is ahead of where we are at with the NHP 3. Need to write our view/response on/to the VALP – CR to draft and circulate to the group and Jenny and present to the Planning Committee for approval 4. August – add a motion at full council to seek approval for the Planning Committee Chairman to sign and send response to AVDC on behalf of the Parish Council. 5. Deadline for getting back to AVDC is 5th September <p>Consultant J Lampert recommended looking at the questionnaire feedback and using this as a representative of what the residents of AC want. She also pointed out Aston Clinton are entitled to make different recommendations from those set out in the VALP.</p> <p><i>Confusion between the VALP and AC NHP</i></p> <p>Members of the group pointed out that AVDC had not made reference to the AC NHP in their communications to residents regarding VALP consultations. To help mitigate any public confusion between the emerging VALP and AC NHP the consultants suggested the following:</p> <ol style="list-style-type: none"> 1. ACTION: At future group consultation events include a stand clarifying how the NHP should be linking into the VALP 2. ACTION: Add a 'confusion statement' to the website 3. ACTION: Include on invitation publications for future events (could add something along the lines of "and this is what we did in August i.e sent a response to AVDC including feedback from the public to our NHP questionnaire) <p><i>Meeting with AVDC</i></p> <p>Consultant S Jobbins suggested the two consultants meet with AVDC to discuss the following:</p> <ul style="list-style-type: none"> • Parish boundary round woodlands and CIL/S106 	<p>All</p> <p>CR</p> <p>EB</p> <p>Event organiser</p> <p>EB</p> <p>Event organiser</p>

	<ul style="list-style-type: none"> • Way of avoiding confusion • Joined up methods • Potential for piggy backing events • Any other issues that arise between now and then <p>Consultant J Lampert recommended doing the VALP response letter, including Q feedback prior to this meeting (so would be looking at August)</p> <p>ACTION – NHP group to decide if they want to take this option</p>	CR
4.	<p><u>Database of names</u></p> <ul style="list-style-type: none"> • ACTION: Contact NHP officer at AVDC for a copy of the statutory consultee list and public utilities. • ACTION: Approach Alec Just for other list of names including launch event signing in book • ACTION: Develop database of names 	EB CR EB
5.	<p><u>Questionnaire Analysis</u></p> <p>The group had a discussion about the feedback from the questionnaire analysis.</p> <p>Although the majority of findings were of no surprise to the group, there was a question mark over the feedback regarding park facilities, in particular the apparent lack of use of the play equipment. Anecdotal evidence proving otherwise.</p> <p>In light of this, the consultants recommended also looking to factual evidence, findings from the evidence gathering, feedback from consultation events etc.. and also pointed out the demographics of the majority of those who completed the survey may be impacting on this.</p> <p>ACTION: Add questionnaire feedback report on website ACTION: Add any feedback from groups and other events to the website.</p>	EB EB
6.	<p><u>Events</u></p> <p>The group would be meeting to discuss the feedback event to be held in September</p>	
7.	<p><u>Evidence Gathering</u></p> <p>Consultant J Lampert had received draft evidence papers for the majority of topics with the exception of the following:</p> <ol style="list-style-type: none"> 1. Health (ACTION: C Read to send his copy) 2. Leisure (ACTION: C Read to ask L Tubb to send) <p>ACTION: Consultants to provide the group with a template for each topic heading.</p>	CR CR/LT SC/JL

	<p>ACTION: Topic heads to use the templates to populate with evidence gathered to date, anecdotal evidence from the launch event and questionnaire feedback.</p>	<p>All</p>
8.	<p><u>Policy Review document</u></p> <p>ACTION: Consultant J Lampert to update the policy review document to include the draft VALP as a maximum of four hour work and AGREED by the group.</p>	<p>JL</p>
9.	<p><u>Development of options – date and date of call for sites deadline</u></p> <p>It was agreed to carry forward this item to another day.</p>	
11.	<p><u>Website</u></p> <p>ACTION: Add a note to the website clarifying that there is a difference between the VALP and the NHP.</p> <p>ACTION: Add questionnaire results</p> <p>ACTION: Look at possibility of adding an interactive page for feedback</p>	<p>EB</p> <p>EB</p> <p>EB</p>
12.	<p><u>Housing needs survey</u></p> <p>Consultant S Jobbins recommended that a housing survey would not be necessary although advised that in the future there may be a need for one.</p>	